Updated: February 25, 2013

# Baylor University Code of Ethics BU-PP 024

# Topics:

Preamble Community Integrity Stewardship Confidentiality

### Related policies:

BU-PP 023 - Standards of Personal Conduct

BU-PP 700 - Staff Conflict of Interest

BU-PP 800 - Faculty Conflict of Interest

BU-PP 807 - Staff Discipline

#### Additional information:

**EthicsPoint** 

#### Contact:

Human Resources at askHR@baylor.edu, or 254.710.2000 Office of Internal Audit at 254.710.3867

### Preamble -

Members of the Baylor University community (including regents, faculty, staff, students, and administration) are expected to conduct themselves and the affairs of the University in an ethical and lawful manner. This expectation is a foundation for Baylor University's mission of educating "men and women for worldwide leadership and service by integrating academic excellence and Christian commitment within a caring community."

#### Community -

Members of the Baylor University community are expected to act in a way that builds a distinctive sense of caring, kindness, mutual respect, collegiality, and fairness. The idea that the Baylor community is a family has always been vital in our historical traditions, and we here reaffirm our commitment to that idea. Out of respect for this community, we do not slander or defame.

#### Integrity -

Members of the Baylor University community are expected to be honest. All dealings with and on behalf of the University must be carried on with the personal integrity that respects the integrity of the University community. Behavior such as fraud, cheating, plagiarism, lying, or theft has no place at Baylor University.

# Stewardship -

Members of the Baylor University community are expected to be good stewards of the University resources with which they are entrusted. All members of the Baylor community assume responsibility for their personal stewardship of University resources and agree to hold others similarly accountable as well. We avoid conflicts of interest whenever possible, and in situations in which such conflicts are unavoidable, we disclose them as required by University policy.

#### Confidentiality -

Members of the Baylor University community are expected to respect privacy and protect confidential information. Employees safeguard all types of confidential information, including all records pertaining to physical and mental health, and also educational, financial, personnel, and counseling records.